

**Procurement**

**Single Equality Scheme Priorities** (Green: Achieved; Amber: In Progress)

- Ensure equalities is embedded within CYC's commissioning and procurement framework through the implementation of equality checklists.
- Develop mixed markets by ensuring access to tender activities are created and supported by the use of pre-tender market engagement activities. These may take the form of individual meetings or workshops where CYC will discuss our requirements to make sure there are no barriers to suppliers bidding for business.
- Strengthen market capacity where it is weak by working with potential suppliers to understand the reasons and create a plan to address the situation.
- Increase the number of voluntary and private sector suppliers of goods and services for CYC.
- Require tenderers to demonstrate if awarded the contract how the contract award will benefit Communities of Identity when submitting tender details.
- Establish an Equality Charter that commits our suppliers to promote equality when delivering services on behalf of the council and when employing people.
- Support our suppliers to deliver the Equality Charter commitments.
- Use our pay structures, terms and conditions and procurement policies to reduce income differentials encouraging business partners to move towards a 'Living Wage'.

**Achievements - Procurement**

**Area of Focus - Procurement**

CYC's Procurement Management Strategy provides a consistent and corporate approach to commissioning and procurement. The strategy is supported by the procurement team's use of standard documents and the council's terms & conditions which are issued with every purchase order

A procurement toolkit has been developed which provides guidance and templates for officers to run their own small procurements compliant with public sector procurement rules, the council's contract procedure rules and financial regulations. The toolkit incorporates the council's equality requirements thereby ensuring all contractors abide by these requirements when undertaking work on behalf of CYC. All contractors who are successful in obtaining work from the council are asked to sign up to the principles in CYC's Procurement Equality Charter.

York has worked hard to include living wage provisions into all new contracts, where appropriate, in order to ensure a fair wage for lower paid workers.

The procurement team have been working with officers in the libraries and archives service and warden and Telecare service to develop social enterprise models (SME).

The procurement team to encourage more SMEs to bid for council work have undertaken a number of 'meet the bidder' events to demystify the process. Focus group sessions with existing contractors and SMEs have been held to establish how the contracting procedures have been improved to enable more employment opportunities for vulnerable people. The procurement of West Offices cafe illustrates how the procurement process supports community-led businesses or social enterprises. The contract was awarded to United Response, a third sector organisation that provides on the job training for people with learning and physical disabilities and mental health needs. The trainees are involved in most areas of the cafe from working in the kitchen preparing food, running the coffee machine and operating the tills. An additional vending service is provided by F&T Vending, a Yorkshire based SME.

						York's Performance status					
Indicator	09/10	10/11	11/12	12/13	13/14	Target	Trend	GB	Yorkshire & Humber	Comparators	Contained in Themed Score card
<b>Not Applicable</b>											